How to Use Libby to Access E-Books and E-Audiobooks

Libby is an app that allows you to access e-books, e-audiobooks, and magazines from your phone, tablet, or e-reader. For instructions on how to access magazines, follow this guide through page 7 and then switch to the instructions found <u>at this link</u>.

To get started, download the Libby app from the app store on your device (just search "Libby" in the app store). When you open the app for the first time, you'll see the screen below. Click "Yes." (Or, if you don't have a library card, fill out the form <u>at this link</u> to register for one.)





On the next screen, click on "Search for a library."

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There are several ways I can help you find your library. How would you like to continue?

If you already use Libby, choose this. It will keep all your data in sync.

Copy From Another Device

You can look up your nearest library by name or city or zip code.



Find the nearest library using your (probable) approximate location.

Guess My Library

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Libby will ask you to search for your library. Start typing "Norwich Public Library," and the Green Mountain Library Consortium will show up. Click on this.



Next, you'll be brought to the Libby home page. Click on "Sign in with my card."

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Click on Norwich Public Library.

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	Let's sign into your account. Where do you use your library card?	
	Norwich Public Library	
	Abbott Memorial Library	
	Ainsworth Public Library	
	156 MORE	
	Not sure which option to choose? Your library can offer guidance.	
	Help Me Choose	



Enter your library card number (i.e., the barcode number on your library card). Then click "Next." You'll be prompted to enter your library password. If you don't know your password, give us a call at (802) 648-1184.

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Once you're signed in, you'll see the screen below. Click "Next."





You'll be brought back to the Libby home page. You can use the buttons at the top to browse items by different categories. To search for a specific book, click on the magnifying glass at the bottom of the screen.



The Green Mountain Book Award (GMBA), initiated in 2005, is a reader's choice award for Vermont studen... See all 25 titles >



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Type a title or author into the search bar.





You can filter search results by format using the buttons at the top of the screen. You can also distinguish between formats in the search results by looking for the earbud symbol next to a number of hours, which indicates that a certain item is an e-audiobook. If you don't see this symbol, you're looking at an ebook.



Deep searching is available in the filters of this list.



Click on an item to read the summary. If you see "Place hold" under the cover image, it means that the book is currently checked out. You can click on this button to join the hold list just as you would for a print book.





You'll see the estimated wait time for the book at the bottom of the screen. If you'd like to join the hold list, click on "Place hold."



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If an item is available, the button under the cover image will say "Borrow." Click to borrow the item.



Also available as an **audiobook**.

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This page will tell you how long the load period for the item is. To proceed with borrowing it, click on "Borrow."



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The item is now checked out to your account. To begin reading, click "Open book."



Swipe horizontally to turn the pages. At the bottom of the screen you can see what page you're on. You can also jump ahead in the book by scrolling across the bar at the bottom.



If you're browsing Libby and want to return to an item you have checked out, click on the book symbol at the bottom of the screen. You can then click on "Open in Libby" to get back into the book – Libby will take you right back to where you left off reading or listening. To return the book when you're done with it, click on "Manage loan." If your checkout period runs out, the book will automatically be returned.

